

Lincoln County Recreation Department

Cancellation Policy

If, in the course of the registration period, there are not enough registrations to meet the minimum number necessary for the activity, said activity shall be cancelled. The decision by the Recreation Department to set registration date termination and to determine if sufficient registrations have been received to proceed or cancel the activity, are the ***sole judgement*** of the Lincoln County Recreation Director.

If a decision to cancel an activity occurs the following policy shall be followed:

- An attempt, by phone, to reach each registrant shall be conducted by the Lincoln County Recreation Department.
- Upon reaching the registrant the Lincoln County Recreation Department will inform them of the cancellation of the activity. The registrant will then receive a full refund or request to apply the registration fee to another activity during the same calendar year. A written notification of the fee application, to whichever activity, shall be handled by the financial office of Lincoln County and are subject to that office's time-line for a refund.
- If, after 5 business days, the Lincoln County Recreation Department cannot reach the registrant, a refund will be issued and will be mailed to the registrant pursuant to the above conditions of the county financial office.